



Checklist recognition of foreign qualifications

- Copy of valid and signed passport (including all pages that are not blank)
- Application form, duly completed and signed
- Declarations according to § 54 (2) no. 8 in conjunction with § 53 German Residence Act, duly signed
- 3 recent biometric passport pictures (not older than 3 months)
- Saudi ID or Iqama and/or valid Saudi Arabian visa & entry stamp
- So-called Notification of Deficits (“Defizitbescheid”) from the authority responsible for the recognition of the foreign professional qualification naming the adaptation measures required for the recognition/professional licence
- Admission/confirmation of all educational measures necessary for the recognition of professional licence (e.g. (specific) language course, preparatory course for assessment test, if applicable signed internship contract,...)
- German or foreign university degree
- Professional licence from Saudi-Arabia (legalized)
- Proof of German knowledge, usually at the level B1
- Proof of financing of the entire stay:
 - Work contract and employment declaration (“Erklärung zum Beschäftigungsverhältnis”) for the period prior to the recognition (including binding confirmation of the employer that all necessary education measures can be concluded at full pay) plus additional declaration (“Zusatzblatt A”) **and** work contract and detailed job description for period after recognition of foreign qualification **OR**
 - Blocked account at a German bank for 12.324 €/year (2023) **OR**
 - Formal obligation letter according to section 66 to 68 German Residence Act by a person with permanent residence in Germany for the whole recognition period **OR**
 - Scholarship confirmation
- Personal motivation letter
- Detailed CV including information about educational and professional achievements
- If applicable: current employment letter
- If applicable: evidence of professional experience corresponding to qualification
- Visa fee of 75,- €, to be paid in cash in SAR

Before a visa is issued, an “Incoming” health insurance must be presented.